



Law Offices of

**DIAMOND R. LITTY**  
**PUBLIC DEFENDER**  
**NINETEENTH JUDICIAL CIRCUIT OF FLORIDA**  
**216 S. Second Street**  
**Ft. Pierce, Florida 34950**  
**Phone: (772) 462-2048**  
**Fax: (772) 462-2020**

RE: Motion to Modify or Terminate Probation or Community Control

You may wish to consider hiring a private attorney to represent you in this matter. However, if you are unable to do so, please find attached a sample format to be used in a Motion Modify or Terminate Probation or Community Control. This matter is *related* to your criminal case, but we cannot represent you unless the Judge appoints us to do so.

You will need to complete the pleadings with all of the appropriate information in the spaces provided, including; your name, case number, and the trial section in which your case was heard. Where indicated, circle the parts that apply to you and fill in the blank spaces. The Order should be completed with your name, case number, and section, but the signature line for the judge must remain blank. The judge will sign the Order in court.

In most sections, you must contact the judicial assistant of the judge whose section handled your case and request a date for the motion to be heard. Once the judicial assistant provides a date for the hearing, complete the Notice of Hearing. To locate the correct judicial assistant, click on the following link: <http://circuit19.org/judges>

You must file the Motion, Order, and Notice of Hearing with the Clerk of the Circuit Court in the proper county your case originated from.

You must then send a *copy* of the Motion and the Notice of Hearing to the Office of the State Attorney and your probation or community control officer.

It is important that you bring with you to court all verification of any special conditions of probation/community control that you have completed. Be sure to keep copies of all of the documents.

Sincerely,

Diamond R. Litty  
Public Defender, 19<sup>th</sup> Judicial Circuit

**ATTORNEY/CLIENT PRIVILEGE APPLIES**